



Monroe Township Fire Department
24 S. Oregon St. Johnstown, Ohio 43031
Business (740) 967-2976
Revision 12/2018

PLAN REVIEW / INSPECTION FEE WORKSHEET

- Highlighted area to be completed by Monroe Township Fire Department

Submittal Date: ____ / ____ / ____ **Application Number:** _____

Project Name: _____

Project Address: _____

Primary Contact: _____

Address: _____

Work:(_____) _____ Email: _____ Fax:(_____) _____

General Contractor: _____

Address: _____

Work:(_____) _____ Email: _____ Fax:(_____) _____

Civil Engineer: _____

Address: _____

Work:(_____) _____ Email: _____ Fax:(_____) _____

Fire Alarm Company: _____

Address: _____

Work:(_____) _____ Email: _____ Fax:(_____) _____

Fire Alarm Contact: _____

Installer Cert. #: _____ Cell:(_____) _____ Email: _____

Fire Suppression Company: _____

Address: _____

Work:(_____) _____ Email: _____ Fax:(_____) _____

Fire Suppression Contact: _____

Installer Cert. #: _____ Cell:(_____) _____ Email: _____

New Construction Permit / Plan Review Application Fee \$150.00

The commercial plans review and final occupancy application consists of a base permit fee and a cost per square foot calculation of the project. The base permit fee is \$150 and the following formula is used to calculate the remainder of the fee (total square feet of the project divided by 100 with this total multiplied by \$1.50). This is a one-time plan review fee and is not required for re-submittals, changes or revisions unless additional square footage is added to the structure.

Building Square Footage _____ sq. ft.

Divide total square footage by 100 and multiply by \$1.50 for line (A) (A) _____

Add Base Permit Fee + Line (A) for:

Total Plan Review Fees \$ _____

****All fees must be paid prior to receiving review comments**

Checks can be made payable to:

Fiscal Officer - Monroe Township Fire Department

Fire Protection Systems Plan Review and Inspection

The information in this section pertains to the permit and inspection fees for fire protection systems. This includes new installation, additions or modifications to the system. The permit fee includes the plan review and initial inspection of the system. Any re-inspections to a failed system will result in a \$150.00 per system re-inspection fee and must be paid prior to the re-scheduled inspection. In addition to the per system fee, an after-hours inspection fee of \$75.00 per hour (2-Hour Minimum) before 8:00 a.m. and after 4:00 p.m. Monday-Friday may be applied if applicable.

Automatic Sprinkler System

\$400.00 Per System + \$0.50 per head

Number of Systems: _____

Underground Fire Line

\$400.00 + \$25.00 Per Hydrant

Number of Hydrants: _____

Automatic Extinguishing System (CO2, Clean Agent, Dry Chemical)

\$400.00 Per System

Number of Systems: _____

Kitchen Hood System

\$100.00 Per Hood

Number of Hoods: _____

Automatic/Manual Fire Alarm System

\$300.00 Per System

Number of Systems: _____

Fire Pump

\$300.00 Per Pump

Number of Pumps: _____

Standpipe System

\$300.00 Per System

Number of Systems: _____

Emergency Responder Radio Coverage System

\$200.00 Per System

Number of Systems: _____

Total Fees \$ _____

****All fees must be paid prior to inspection**
Checks can be made payable to:
Fiscal Officer - Monroe Township Fire Department

Subdivision or Complex Permit / Plan Review Application \$75.00

The subdivision/complex application consists of a base permit fee and a cost per lot/units of the project. The base permit fee is \$75.00 and the following formula is used to calculate the remainder of the fee (total lots/units x \$2.50).

Number of Lots/Units: _____

Number of Lots/Units multiply by \$2.50 for line (A) (A)_____

Add Base Permit Fee + Line (A) for:
Total Plan Review Fees \$_____

****All fees must be paid prior to receiving review comments**
Checks can be made payable to:
Fiscal Officer - Monroe Township Fire Department

Firework Permit Application

\$100.00

The fireworks permit application consists of a base permit fee and a cost per firefighter/inspector fee as well as fee per unit needed. The base permit fee is \$100.00 then the calculations below will determine the remainder of the fees.

Inspector on-site hours (A) _____

Inspector special duty hourly rate: \$ 50.00 (B) (B) _____

Number of Special Duty Firefighters (C) _____

Rate: \$40.00 per hr. (D) (D) _____

Number of Fire Apparatus (E) _____

Ambulance Rate: \$50 per hr.

Engine Rate: \$125.00 per hr.

Utility Rate: \$30.00 per hr.

(E) _____

*** Fire Inspector shall be present from time of firework arrival until the show is finalized and is cleared by the shooting company.*

*** Firefighters will be present 1 hr. prior to event and up to 30 mins after event (unless needed longer)*

Add Base Permit Fee + Lines (B), (D), (E) for:

Total Firework Permit Fees \$ _____

****All fees must be paid prior to permit being issued**

Checks can be made payable to:

Fiscal Officer - Monroe Township Fire Department

Tent/Membrane Permit Application

\$50.00

The Tent/Membrane permit application consists of a base permit fee of \$50.00 and a fee of \$25.00 for each additional tent/membrane. The fire department inspection shall be scheduled no less than 48 hours prior to the event. Any re-inspections can result in a \$50.00 re-inspection fee and must be paid prior to the re-scheduled inspection.

Enter total number of additional tents on line (B) _____

Multiply line (B) by \$25.00 (B) _____

Add Base Permit Fee + Line (B) for:

Total Tent/Membrane Permit Fees \$ _____

****All fees must be paid prior to permit being issued**
Checks can be made payable to:
Fiscal Officer - Monroe Township Fire Department

Annual Inspections

A base fee of \$150.00 will be assessed for any business larger than 30,000 sq. ft. The business will not be assessed any re-inspection fees until after the initial re-inspection if required. Any re-inspections that result in a fee will follow the re-inspection fee schedule and must be paid prior to the re-scheduled inspection. In addition to the per system fee, an after-hours inspection fee of \$75.00 per hour (2-Hour Minimum) before 8:00 a.m. and after 4:00 p.m. Monday-Friday may be applied if applicable.

2nd re-inspection (Date _____) (A) \$50.00

Subsequent re-inspection fees are increased in fifty-dollar increments

3rd re-inspection (Date _____) (B) \$100.00

4th re-inspection (Date _____) (C) \$150.00

** This incremental increase shall continue until there are no longer any violations.

Add lines (A), (B), (C), etc. for Total Fee \$ _____

****All fees must be paid prior to inspection**
Checks can be made payable to:
Fiscal Officer - Monroe Township Fire Department

Fire Extinguisher Training

The fire department offers fire extinguisher training to area businesses and residents upon request. This training session offers a 30 min safety presentation and then a hands-on experience into the proper applications of the fire extinguisher. For groups smaller then 15, the fire department offers this service at no cost. For groups larger then 15 total there is a \$150 fee assessed to each session. The maximum size for each session shall not exceed 25 persons. All requests for training need to be submitted 72 hours in advance and the following worksheet shall be completed with any associated fees paid prior to the training session.

* The location shall have readily available electric capabilities near the training area.

Date of training request: ____/____/_____

Desired time for training: _____AM / PM

Has the group had any previous fire extinguisher experience YES / NO

Name of Business/Group: _____

Address/Location of the training: _____

Main Contact for training: _____

Contact Phone Number: (_____)_____-_____

Contact Email Address: _____

Number of persons being trained: _____

Request for fire safety presentation YES / NO

AV access for fire safety presentation YES / NO

Any special considerations: _____

****All fees must be paid prior to training**
Checks can be made payable to:
Fiscal Officer - Monroe Township Fire Department

Fire Watch / Special Duty

When required by the Ohio Fire Code or the Fire Code Official, a fire watch may be implemented. In the instance that the facility cannot provide or decides not to provide the fire watch, a fire department firefighter/inspector may be hired. EMT's may also be hired to provide standby emergency medical care for an event. All requests for special duty members and apparatus shall be submitted 72 hours in advance of the event and the following worksheet shall be completed with any associated fees paid prior to the event.

The rates for fire watch follow the fee schedule as follows:

Fire Watch/Special Duty	\$40.00 an hour <i>per</i> firefighter/EMT
	\$50.00 an hour <i>per</i> fire inspector (Minimum of 4 hours)
Unit/Vehicle Fee	Ambulance: \$50 per hour
	Fire Engine: \$125 per hour
	Utility: \$30 per hour

Date of the fire watch/special duty: ____/____/____

Time of the fire watch/special duty event: _____ AM / PM

Number of fire watch/Special duty personnel: _____

Number/type of fire department apparatus: _____

Name of Business/Group: _____

Address/Location of the fire watch or event: _____

Main Contact: _____

Contact Phone Number: (_____) _____ - _____

Contact Email Address: _____

Anticipated number of attendees at event: _____

Any special considerations: _____

****All fees must be paid prior to assigned detail**
Checks can be made payable to:
Fiscal Officer - Monroe Township Fire Department

