

REGULAR MEETING OF THE MONROE TOWNSHIP
Held Monday, June 17, 2024

The President of the Monroe Township Trustees, Joe Robertson, called the meeting to order on Monday, June 17, 2024 4:30pm at the township complex.

TRUSTEES PRESENT – Joe Robertson, Scott Hendren, Troy Hendren. Fiscal Officer – Debra Farley

GUESTS – Dudley Wright, Scot Thomas, Woody Fox, Mike Sileargy, Bill Paider, Tim Swauger, Craig Maniet, Jeff Heuerman, Joe Cline, Bob Rowe

The fiscal officer presented bills totaling \$197,180.25 (\$160,360.01 payroll) since the last meeting to the trustees. The fiscal officer certified that there was sufficient money in the accounts to pay bills. _____ Debra Farley, Fiscal Officer. The trustees examined the payroll along with the following reports revenue status, appropriation status.

A copy of the mtg mins was posted for the regular meeting of June 3, 2024. for anyone to view. Trustees Joe Robertson made a motion and was seconded by Troy Hendren approving the meeting mins.

Roll Call: Joe Robertson-yes, Troy Hendren-yes, Scott Hendren-yes.

GUESTS:

Bill Paider – residential uses are exempt according to the L.C. Agricultural uses. Mr. Paider would like to have the residents removed from this property living in trailer. Believe there are two buildings being used as residential. Believe there is an illegal septic system in use on property. Trustees requesting Mr. Fox to look into. Mr. Fox will be looking into the matter. Trustees have invited owner of property to the mtg to discuss matters. Mr. Paider is concerned.

Tim Swauger – The property looking to change zoning. Mr Swauger full support of zoning change but believe it should be tabled until zoning guidelines are updated and set. Mr. Fox informed him that it is to late to table. Doesn't feel that there enough "teeth" to hold accountable w/o updated in the zoning guidelines.

FIRE DEPARTMENT: Trustees & Chief Wright discussed the following:

- ❖ Stainless-steel piping on the fire hose tester broke while testing hoses. The cost of repair is \$1,800 and we are waiting for a replacement cost.
- ❖ Alternator on ladder truck is bad. The cost to repair is approx. \$6,000.00
- ❖ 2021 Ford ambulance is at Coughlin w/engine and/or transmission problems.
- ❖ 2019 Dodge ambulance is out of service w/bad generator.
- ❖ There will be promotional testing donducted on June 28 & July 10.
- ❖ EMS billing payments - having trouble collecting payment from patients who were paid directly for the services with the understanding that they would then pay us. Chief Wright would like to work with a collections company to recoup the current and future EMS transportation payments that are made directly to the patient. PMMG (current EMS billing company) has a pre-existing relationship w/collection company.
- ❖ Chief Wright recommends the appointment of three intermittent firefighter/EMT's: Quinton Small, Joshua Steele, Macie Bates.
- ❖ Resignations of intermittent personnel Tony Bilderback and Henry Kwan.
- ❖ There is a budget of \$80,000 this year for turnout gear. Chief Wright recommends purchasing 10 sets of turnout gear at a cost not to exceed \$40,000 and fifteen fire helmets at a cost not to exceed \$10,000.
- ❖ Fire station apparatus bay door update – McKee sending an expertise witness to review.
- ❖ ARPA hiring grant update. The EMA_ARPA First Responder contacted asking/informing Township an extension performance period can be extended. Funds will be received by September 30, 2024 but the reporting period will end the 1st qtr in 2025. Fiscal Officer to send back email accepting the extension.
- ❖ Trustee J. Robertson has contacted banking institutes (Huntington, Heartland, Park National & PNC) re: loan for the 3 fire department vehicles to be purchased.

A motion was made by Joe Robertson and seconded by Scott Hendren approving:

- ❖ **Repairs to the 2009 ladder truck at an estimated cost of \$6,000.00**

- ❖ **Having the fire chief engage a collections company to collect EMS billing funds that have been paid to the patient by an insurance company and not turned over to Monroe Township as required.**
- ❖ **Appointing Quinton Small, Joshua Steele, and Macie Bates as probationary intermittent firefighter/EMT's pending completion of background checks, drug screens, physical, and a one year probationary period at a starting training wage of \$15.00 per hour and then a rate of \$18.50 after they qualify as a minimum staffing.**
- ❖ **EMSAR – 4/1/24 mtg mins additional funds of \$10,400.00 for cot repairs.**
- ❖ **Purchase of 10 sets of turnout gear at a cost not to exceed \$40,000 and fifteen fire helmets at a cost not to exceed \$10,000.00. Vendor to be determined.**
- ❖ **Accept resignation of intermittent personnel Tony Bilderback and Henry Kwan.**

Roll Call: Joe Robertson-yes, Troy Hendren-yes, Scott Hendren-yes.

ROADS:

- ❖ 2024 road improvements – Woodhaven Rd & Jacob White. Received an estimate from L.C. Engineer's office of \$310,256.10. To be open/awarded at next mtg – July 1st

CEMETERY:

- ❖ Cemetery deed signed for Tanya Robison
- ❖ Sue Kerecman – would like for Township to buy back vacant cemetery lot. Fiscal Officer to prepare.
- ❖ Scot Thomas – updated cemetery rules and would like to see implemented in 2024 and would like to add to the website.
- ❖ Working on updated some forms for cemetery deeds

ZONING:

- ❖ Rcvd a lot split application and funds.
- ❖ There are buffer guidelines now in the zoning guidelines. There is no landscape plan but will in the updated zoning guidelines.
- ❖ Piper property – No PUD yet. There are no plans for an asphalt or concrete plant. A conditional use permit would have to be applied for asphalt.

A motion was made by Troy Hendren and Scott Hendren approving rezoning of Piper property from R-1 to M-1.

Roll Call: Joe Robertson-yes, Troy Hendren-yes, Scott Hendren-yes.

TOWNHALL:

- ❖ TWP parking lot. Legal council advises repairs can be paid from the road & bridge fund. Estimate \$27,000-\$35,000.

OTHER:

- ❖ Grassroots Clippings available for review
- ❖ L.C. Board of Commissioners notification of Electric/Gas Aggregation on the 2024 November Ballot.
- ❖ Employee health reimbursement – still waiting on legal advice/guidance on how to procedure. Trustees have approved for full-time employees to be reimbursed if employee is able to be removed from Monroe Township's insurance and be added to another health insurance policy.
- ❖ Monroe Township's trash contract will expire in October. Trustees gathering information for bidding. Trustees to review and hopeful to bid/award in Aug/Sept.
- ❖ Monroe Township web server crashed. Alpha Link has been contacted. D. Wright will look into switching to Keytel.
- ❖ Trustees agree to hire a Township Administrator.

A motion was made by Joe Robertson and seconded by Scott Hendren approving to hire Woody Fox as the Monroe Township Administrator to start 6/17/24 at \$1,250 a month and eligible for all township insurance. Mr. Fox will need to keep track of his hours and provide to the Fiscal Officer each pay period.

Roll Call: Joe Robertson-yes, Troy Hendren-yes, Scott Hendren-yes

COMMUNICATIONS:

- ❖ L.C. Commissioners – rcvd notification of 11.2 annexation off Green Chapel Rd.
- ❖ L.C. Commissioners – rcvd notification of 6.5 annexation off Green chapel Rd.

A motion was made by Troy Hendren and seconded by Scott Hendren approving to go into executive session for personnel hiring for township.

Roll call: Joe Robertson-yes, Troy Hendren-yes, Scott Hendren-yes

Time Lapse – 15 mins.

A motion was made by Troy Hendren and seconded by Scott Hendren to return to the mtg.

Roll Call Joe Robertson-yes, Troy Hendren-yes, Scott Hendren-yes.

THERE BEING NO FURTHER BUSINESS, A MOTION WAS MADE BY JOE ROBERTSON AND SECONDED BY SCOTT HENDREN TO ADJOURN THE MEETING.

ROLL CALL: SCOTT HENDREN-YES, JOE ROBERTSON-YES, TROY HENDREN-YES

_____ **PRESIDENT** _____ **V. PRES**

_____ **TRUSTEE** _____ **FISCAL OFFICER**